

CITY OF DUBLIN INVITES APPLICATIONS FOR



THE WAVE

The City of Dublin is seeking enthusiastic individuals to staff various part-time, temporary/seasonal positions at its newest state of the art aquatics complex “**The Wave**”. The Wave is expected to open in Spring 2017. Apply now for this great opportunity!

APPLY ONLINE AT WWW.CALOPPS.ORG

FILING DEADLINE

Open Continuous

1st Application Review: Friday, December 9, 2016

2nd Application Review: Friday, January 13, 2017

JOB TYPE

Part-time, Temporary/Seasonal (no more than 20 hours per week)

ABOUT “THE WAVE”

The Wave is the Tri-Valley’s newest aquatic facility. The facility includes an indoor swimming pool, a competition pool, a waterslide tower with six waterslides, and a children’s play area with two waterslides and a variety of interactive play features.

THE POSITIONS

The following is a brief summary of available positions at The Wave:

Lifeguard I – Salary: \$12.00 - \$17.30/ hour

Performs lifeguard duties in enforcing City public swimming pool rules and monitoring pool patron conduct; perform emergency rescue and lifesaving techniques.

Minimum Qualifications

Education: There is no educational requirement for this class; equivalent to completion of two years of high school is desirable.

Experience: Demonstrated experience in skilled aquatic activities is desirable.

Licenses/Certificates/Special Requirements: At least 15 years of age or older; Certifications in American Red Cross CPR for the Professional Rescuer with AED; Lifeguard Training with Administering Emergency Oxygen; and Emergency Response (Title 22)

Lifeguard II – Salary: \$14.40 - \$20.75/hour

Performs lifeguard duties in enforcing City public swimming pool rules and monitoring pool patron conduct; perform emergency rescue and lifesaving techniques. Lifeguard II is distinguished from Lifeguard I based on seasonal experience.

Minimum Qualifications

Education: There is no educational requirement for this class; equivalent to completion of two years of high school is desirable

Experience: Two years' experience or equivalent to completion of two seasonal assignments as Lifeguard I with the City of Dublin

Licenses/Certificates/Special Requirements: At least 16 years of age or older; Certifications in American Red Cross CPR for the Professional Rescuer with AED; Lifeguard Training with Administering Emergency Oxygen; and Emergency Response (Title 22)

Head Lifeguard – Salary: \$17.30 - \$24.93/hour

Assists in planning, organizing, and supervising aquatics programs related to the management and operation of a public swimming pool.

Minimum Qualifications

Education: Equivalent to completion of twelfth grade

Experience: Three years' experience or equivalent to completion of three seasonal assignments as Lifeguard with the City of Dublin.

Licenses/Certificates/Special Requirements: At time of hire, must be 17 years of age or older; certifications in American Red Cross CPR for the Professional Rescuer with AED, Lifeguard Training with Administering Emergency Oxygen, Emergency Response (Title 22), Lifeguard Management certification is desirable; Possession of a valid California Class C drivers' license and Certificate of Automotive Insurance for Personal Liability.

Cashier – Salary: \$10.00 - \$14.42/hour

Collects fees from public swimming pool patrons, register participants in aquatics classes, and perform a variety of related general clerical duties.

Minimum Qualifications

Education: There is no educational requirement for this class; equivalent to completion of two years of high school is desirable.

Experience: Work experience is not required; experience in handling money and cashiering is desirable.

Licenses/Certificates/Special Requirements: At time of hire, must be 15 years of age or older; certification in First Aid and CPR are desired.

Slide Attendant – Salary: \$10.00 - \$14.42/hour

Performs slide dispatch duties in enforcing water slide procedures City public swimming pool rules and monitoring patron conduct; perform emergency rescue and lifesaving techniques.

Minimum Qualifications

Education: There is no educational requirement for this class; equivalent to completion of two years of high school is desirable.

Experience: Demonstrated experience in skilled aquatic activities is desirable.

Licenses/Certificates/Special Requirements: At time of hire, must be 16 years of age or older; certifications in American Red Cross CPR for the Professional Rescuer with AED, Administering Emergency Oxygen and First Aid.

Swim Instructor I – Salary: \$12.00 - \$17.30/hour

Performs swim instructor duties in planning, coordinating and teaching swimming and water safety courses, enforcing City public swimming pool rules and monitoring pool patron conduct.

Minimum Qualifications

Education: There is no educational requirement for this class; equivalent to completion of two years of high school is desirable.

Experience: Demonstrated experience in skilled aquatic activities is desirable.

Licenses/Certificates/Special Requirements: At time of hire, must be 15 years of age or older;

Swim Instructor II – Salary: \$14.40 - \$20.75/hour

Provides instruction in all levels of swimming and water safety classes.

Minimum Qualifications

Education: There is no educational requirement for this class; equivalent to completion of two years of high school is desirable.

Experience: Two years' experience as a swim instructor

Licenses/Certificates/Special Requirements: At time of hire, must be 16 years of age or older; certification in American Red Cross Water Safety Instructor is desirable.

Assistant Swim Lesson Manager – Salary: \$17.30 - \$24.93/hour

Assists in planning, organizing, and supervising aquatics programs related to the management and operation of a public swimming pool; act as the Pool Manager in his/her absence.

Minimum Qualifications

Education: Equivalent to completion of twelfth grade.

Experience: Three years' experience as a swim instructor.

Licenses/Certificates/Special Requirements: At time of hire, must be 17 years of age or older; certification as an American Red Cross Water Safety Instructor is desirable; Possession of a valid California Class C drivers' license and Certificate of Automotive Insurance for Personal Liability.

Facility Attendant I – Salary: \$10.00 - \$14.42/hour

Performs set-up and take-down duties, opens and closes for daytime rentals and weekend leisure classes; assists the public and staff in their use of the facility.

Minimum Qualifications

Education: Completion of grade 10 or above.

Experience: Some experience setting up facilities for meeting and events, and in cleaning or custodial work.

Licenses/Certificates/Special Requirements: At the time of hire, must be 15 years or older; certification in Standard First Aid and CPR is desirable.

Facility Attendant II – Salary: \$12.00 - \$17.30/hour

Performs set-up and take-down duties, opens and closes for daytime rentals and weekend leisure classes. Trains new attendants, functionally supervises Facility Attendant I employees.

Minimum Qualifications

Education: Completion of grade 10 or above

Experience: Some experience supervising the use of facilities, setting up facilities for meetings and events and in cleaning or custodial work.

Licenses/Certifications/Special Requirements: At the time of hire, Must be 17 years or older; Certification in Standard First Aid and CPR; Possession of a valid California Class C drivers' license and Certificate of Automobile Insurance for Personal Liability.

Senior Facility Attendant – Salary: \$14.40 - \$20.75/hour

Oversees and performs complex, journey level tasks related to the proper use of a community recreational facility and assists the public and staff in their use of the facility.

Minimum Qualifications

Education: Equivalent to the completion of twelfth grade is desirable

Experience: Some experience supervising the use of facilities, setting up facilities for meetings and events, and in cleaning or custodial work.

Licenses/Certifications/Special Requirements: At the time of hire, must be 18 years or older; Certification in Standard First Aid and CPR is desirable; Possession of a valid California Class C Drivers' License and Certificate of Automobile Insurance for Personal Liability.

ADDITIONAL REQUIREMENTS

- Any offer of employment to an adult who will have direct contact with minors is conditional upon submission of completed fingerprint screening and a satisfactory background check.
- All positions listed above are designated as Mandatory Reporter; Completion of Mandatory Reporter training is required within one month of employment.

BENEFITS

Other than statutory law, AB1522 (CA Paid Sick Leave law), there are no benefits for part-time, temporary/seasonal positions

THE SELECTION PROCESS

The best-qualified candidates, as determined by an initial screening of applications, will be invited to participate in an interview process which will consist of written and/or oral components. The City reserves the right to test an applicant in any other manner to determine suitability and to alter any aspect of the selection process. Meeting the minimum requirements listed in this job description does not guarantee advancement in subsequent phases of the selection process. No faxed or e-mailed applications will be accepted.

Pursuant to the City's Personnel Rules Section 24.2, the City retains the right to take appropriate steps to avoid inappropriate working relationships among relatives.

EQUAL OPPORTUNITY EMPLOYER

In accordance with Federal and State laws, the City of Dublin does not discriminate on the basis of race, religion, color, national origin, ancestry, handicap, disability, medical condition, marital status, sex, or age.